

Chairperson Bobby Gutierrez  
Vice-Chairperson Leo Gonzalez  
Parliamentarian Kevin Krolczyk

Commissioners  
John Bush  
Cathy Conlee  
Kyle Incardona  
Prentiss Madison  
Reuben Marin  
Robert Swearingen



## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, AUGUST 4, 2016 – 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

### **1. CALL TO ORDER.**

Chairperson Gutierrez called the meeting to order at 5:15 p.m.

Commissioner members present: Mr. Bobby Gutierrez, Mr. John Bush, Ms. Cathy Conlee, Mr. Rueben Marin, Mr. Kevin Krolczyk, Mr. Prentiss Madison

Staff members present: Mr. Cody Cravatt, Development Manager; Martin Zimmermann, Planning Manager; Ms. Stephanie Doland, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Thomas Leeper, First Assistant City Attorney; Ben Strickland, Planning Intern.

### **2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. Upcoming regular meeting dates: August 4, September 1, and September 15, 2016.**
- b. Comprehensive Plan and Parks Master Plan draft presentation on Wednesday, August 17, 2016, 5-8pm, Brazos Center, 3232 Briarcrest Drive**
- c. Case no. PV16-11: 5006 Fairfield Court; case withdrawn by applicant**
- d. Case no. RZ16-13: Oak Forest Estates; case withdrawn by applicant**

Mr. Zimmermann made staff announcements. No action was taken.

*Commissioner Prentiss Madison entered the meeting at 5:20 pm.  
Commissioner Kyle Incardona entered the meeting at 5:30 pm.*

**3. STAFF PRESENTATION AND DISCUSSION CONCERNING THE COMPREHENSIVE PLAN UPDATE AND THE FUTURE LAND USE PLAN (Questions may be directed to staff; no action will be taken).**

Mr. Zimmermann gave presentation on Comprehensive Plan Update and Future Land Use Plan. Commissioners directed questions to staff. No action was taken.

**4. STAFF PRESENTATION, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF CONCERNING PLANNING AND ZONING COMMISSION MEETING DAYS AND TIMES.**

Mr. Zimmermann gave presentation on Bryan Code of Ordinance and bylaws concerning Planning and Zoning Commission, regarding scheduled meeting times. Gave Commission option to think about regarding changes to meeting times. Commissioners directed questions to staff. No action was taken.

**5. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF August 4, 2016 (Questions may be directed to staff; no action will be taken).**

Commissioners reviewed regular meeting agenda items. Questions were directed to staff. No action was taken.

**6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

No future agenda items were discussed. No action was taken.

**7. ADJOURN.**

Without objection, Chairperson Gutierrez adjourned the meeting at 6:00 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 1<sup>st</sup> day of **September, 2016.**

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Bobby Gutierrez, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission